

Keweenaw County Road Commission Request for Qualifications (RFQ) for Engineering Services

The Keweenaw County Road Commission is seeking engineering services for the Relocation and Stabilization of the Gay-Lac La Belle Road Feasibility Study and Preliminary Engineering. The Road Commission has received funding through the Michigan Department of Environment, Great Lakes & Energy's (EGLE) Coastal Management Program, Water Resources Division to complete this study, permitting and preliminary engineering. The scope of services for the project will include:

- Preparation of engineering reports and feasibility study for relocation and/or stabilization.
- Preliminary design documents, obtaining necessary permits and approvals in accordance with applicable State and Federal requirements.
- Required services may also include, survey, geotechnical investigation and wetland delineation.

Statement of Qualifications Submittal Requirements

1. Name of respondent, respondent address, respondent telephone number and federal tax identification number.
2. Name, title, address, telephone number, and email address of contact person authorized to contractually obligate the Respondent.
3. A brief history of the firm including year of incorporation, location of office(s) relative to the project.
4. Firm's knowledge and work history with Keweenaw County and/or the Road Commission.
5. Provide outline of firm's experience, project manager's experience on similar work and experience with EGLE, USACE and MDOT related to scope of work listed in this proposal.
6. A list of key personnel proposed for the project team including resumes.
7. A list of references with contact information.
8. Proof of professional liability insurance.

Selection Criteria

The Keweenaw County Road Commission shall evaluate each potential firm in terms on its:

1. Professional qualifications necessary for satisfactory performance of required services;
2. Specialized experience and technical competence in the type of work required;
3. Capacity to accomplish the work in the required time;
4. Past performance on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules;
5. Knowledge of the locality of the project and specifics of this project.

The Road Commission reserves the right to accept or reject any or all SOQs or any part of an SOQ to waive formalities or informalities and to award to the Consultant deemed to be in the best interest of the Project.

Interested Consultants may contact the Engineer/Manager prior to submittal deadline to review existing documents and correspondence related to the project. Interested Consultants shall submit five (5) copies of their qualifications package to the below address, no later than 2:00 p.m. on Tuesday, October 3rd, 2023.

Greg Kingstrom, P.E., Engineer/Manager
RE: SOQ for Engineering Services
Keweenaw County Road Commission
1916 Fourth St.
PO Box 379
Mohawk, MI 49950

Submittals received after the deadline will not be accepted.