

Keweenaw County Brownfield Redevelopment Authority  
Minutes  
October 22, 2008

Present-Janet Shea, Mac Marzke, Steven Karpiak, Marlin Wingard

Shea called the meeting to order at 6:35 pm.

Louis Mayette joined the Authority as a new member.

Shea reminded members of the EPA online training for November 11<sup>th</sup>, at 2pm.

The agenda was approved by consensus with no changes.

Mac moved, Marlin second, to approve Authority minutes of September 24, 2008.  
Passed unanimously.

No guest.

#### Unfinished Business

Mac introduced a marketing strategy for the brochure distribution. Mac suggested we develop a presentation to be given in the new year (2009); a brochure mailing, newspaper article, and radio spot at least two weeks before the first township meeting; and at least two members should attend each presentation. There was consensus on his suggestions.

#### New Business

Shea reported that the only response to our Small Purchase RFQ was Flora McCormack of the Michigan Association of County Services Corporation. We would be sharing Flora's mileage with Dickinson County. Mac requested that the Authority be made aware of how many meetings we will need with Flora and what would be a ballpark figure of the total cost. Steven moved, Mac second to accept Flora's proposal. Passed unanimously. Shea will seek Flora's attendance at our November 4<sup>th</sup> meeting.

The Authority received Work Plan RFQ responses from ASTi Environmental, Coleman Engineering Co., UP Engineers and Architects, URS Corp., and Northern Environmental. Shea described what we should be looking for in the proposals. Members took copies of the responses to review them for the November 4<sup>th</sup> meeting. Mac stated that URS Corp. submitted a response before we requested a fee schedule. Shea will contact URS Corp. and have them email the information to members.

Shea stated that we need to know why we were not approved for our first Petroleum

Grant. She will discuss the problem with Darryl Owen and email members the results.

Marlin moved, Louis second, to adjourn at 7:20 pm.

Submitted,

Steven Karpiak, Recording Secretary