

## KCRC Board Meeting Minutes

December 8, 2025

Meeting Time: 2:00 p.m.

Present: Olson, Karvonen, Bracco Absent:

Staff Present: Greg Kingstrom, Jesse Patrick, Chris Cronenworth

Guests: None

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Karvonen motioned to approve the agenda. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of November 8th, 2025 were reviewed and approved by a motion of Commissioner Olson and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Voucher #28343 and #28345 and Master Vouchers #23-2025 and #24-2025 in the total amount of \$341,263.76 were audited by the Commissioners. Commissioner Bracco motioned to pay the bills as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented and reviewed by the Board.

Opportunity for public comment was provided. None received.

### **Old Business:**

Seasonal Road Policy update – No Action: tabled until more info available.

### **New Business:**

Board discussed and set the 2026 Board meeting day and time to be the 2<sup>nd</sup> Monday of each month at 2:00 p.m. by a motion of Commissioner Olson. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Finance Director/Human Resources Director presented making additional (optional) year-end payment to MERS. Commissioner Karvonen motioned to make additional 15% payment. Motion was supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager provided information regarding the purchase of a Dustless Blaster for refurbishing of equipment. Commissioner Olson motioned to approved purchase of equipment as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented to the Board the amended 2026-2029 Transportation Improvement Plan (TIP) for federal aid eligible routes that was reviewed and approved at the November 11, 2025 Local Task Force (13A) meeting. Commissioner Bracco motioned to approve the TIP as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented Federal Buyout Aid of STP funds with MDOT at 90% for FY 2027. Application deadline is January 6<sup>th</sup>, 2026. A motion was made by Commissioner Bracco to submit application for sale/exchange of funds and authorize Engineer/Manager to sign necessary documents. Motion was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

### **Other**

The Engineer/Manager provided a verbal report of current items of general business, operations, equipment and ongoing activities. Other items of routine business were discussed.

Opportunity for public comment was again offered. None received.

The meeting was adjourned at 2:55 p.m. by motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager