

## KCRC Board Meeting Minutes

March 10, 2025

Meeting Time: 2:00 p.m.  
Present: Olson, Karvonen, Bracco  
Absent: None  
Staff Present: Greg Kingstrom, Jesse Patrick, Chris Cronenworth  
Guests: Greg Lis, Grant Township Treasurer

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Olson moved to approve the agenda as presented. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of February 10<sup>th</sup>, 2025 and Special Joint Board Meeting of February 27<sup>th</sup>, 2025 were reviewed and approved by a motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

Voucher #28326 and #28327, and Master Vouchers #05-2025 and #06-2025 in the total amount of \$243,377.15, were audited by the Commissioners. Commissioner Karvonen motioned to pay the bills as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented and reviewed by the Board.

Opportunity for public comment was provided. Greg Lis introduced himself and asked about upcoming projects, road status and various ongoing items in Grant Township.

### **Unfinished Business:**

Earned Sick Time Act (ESTA) policy was amended per legislation passed on February 21, 2025. The Board reviewed KCRC specific policy and Commissioner Karvonen motioned to approved the policy as presented. Supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried. Policy is included with these minutes.

### **New Business:**

Engineer/Manager presented the only proposal received for the Central parcel work, which was provided by Hein Surveying. Commissioner Olson motioned to approve the proposal in the amount of \$5,140.00. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented the 2025 Paving Project bids that were received on March 4<sup>th</sup>, 2025. Two bids were received and both were under the estimated amount. Commissioner Bracco motioned to award the low bid to Payne and Dolan, Inc. of

Gladstone in the amount of \$806,134.10. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented the proposal received for 2024 annual audit services work which was provided by Susan D. Sanford, CPA, PLLC. Commissioner Olson motioned to approve the proposal in the amount of \$6,800.00. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented the Resolution in support of building project and pursuing grant opportunities for the Keweenaw County Emergency and Essential Operations Center (KCEEOC). Commissioner Bracco motioned to approve the Resolution and was supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried. Resolution is included with these minutes.

Engineer/Manager presented the local federal fund exchange agreement with Houghton County Road Commission for FY 2026 funding. Commissioner Olson moved to approve the agreement. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented a grant opportunity through Visit Keweenaw for potential funding for improvements to County roadside parks. Commissioner Olson motioned to authorize the Engineer/Manager to apply for grant and authorize the 50% minimum match for a total project cost of approximately \$10,000. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented a grant opportunity thru MiOSHA for potential funding for safety/health improvements. Commissioner Bracco motioned to authorize the Engineer/Manager to apply for grant and authorize the 50% minimum match for a total project cost of approximately \$8,000. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

### **Other**

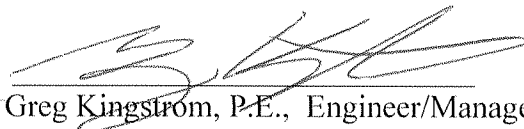
The Engineer/Manager provided a verbal report of current items of general business, operations, equipment and ongoing activities. Other items of routine business were discussed.

Opportunity for public comment was again offered. None received.

The meeting was adjourned at 2:53 p.m. by motion of Commissioner Bracco and supported by Commissioner Olson. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager