

## KCRC Board Meeting Minutes

February 10, 2025

Meeting Time: 2:00 p.m.  
Present: Olson, Karvonen, Bracco  
Absent: None  
Staff Present: Greg Kingstrom, Jesse Patrick  
Guests: Meg Vivian North

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

Commissioner Karvonen moved to approve the agenda as presented. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of January 13<sup>th</sup>, 2025 were reviewed and approved by a motion of Commissioner Karvonen and supported by Commissioner Olson. Ayes: 3, Nays: 0. Motion carried.

Voucher #28324 and #28325, and Master Vouchers #03-2025 and #04-2025 in the total amount of \$263,459.77, were audited by the Commissioners. Commissioner Olson motioned to pay the bills as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented and reviewed by the Board.

Opportunity for public comment was provided. Meg Vivian North complimented KCRC for great job maintaining the roads, inquired about new right-of-way permit policy, fees, etc. and stated that a representative from Grant Township may be attending KCRC meetings regularly moving forward.

### **Unfinished Business:**

None.

### **New Business:**

Engineer/Manager presented the 2025 Weighmaster Agreement facilitated by Houghton County Road Commission for services in Houghton, Keweenaw, Baraga and Ontonagon counties. Commissioner Bracco motioned to approve the 2025 Weighmaster Agreement. Commissioner Olson supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented the 2025 Culvert Materials bids that were received on February 4<sup>th</sup>. Three bids were received. U.P. Concrete Pipe Co. of Escanaba, MI was the low bidder on the various culvert sizes and materials requested. Commissioner Olson motioned to award the bid to U.P. Concrete Pipe Co. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Engineer/Manager presented a draft policy to comply with Earned Sick Time Act (ESTA) to take effect on February 21, 2025. Due to possible pending revisions with HB 4002, Board decided to table the draft ESTA policy until pending HB revision are vetted. In meantime, required accrual of sick time for seasonal and part-time employees will accrue at the rates per the current law. Board will review KCRC ESTA policy at future meeting.

**Other**

The Engineer/Manager provided a verbal report of current items of general business, operations, equipment and ongoing activities. Other items of routine business were discussed.

Opportunity for public comment was again offered. None received.

The meeting was adjourned at 2:58 p.m. by motion of Commissioner Bracco and supported by Commissioner Olson. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager