

KCRC Board Meeting Minutes

JANUARY 13, 2025

Meeting Time: 2:00 p.m.
Present: Olson, Karvonen, Bracco
Absent: None
Staff Present: Greg Kingstrom, Chris Cronenworth, Jesse Patrick
Guests: Dave Moyrylla

Meeting was called to order at 2:00 p.m. by Commissioner Olson and the Pledge of Allegiance was recited.

This was the organizational meeting of the Board of Road Commissioners. Commissioner Olson made the motion that the Engineer/Manager take charge of the meeting. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. The motion carried.

The Engineer/Manager asked for nominations for Chairman. Commissioner Karvonen motioned to appoint Commissioner Olson as Chairman. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. The motion carried.

Commissioner Olson moved to appoint Commissioner Karvonen as Vice Chairman. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. The motion carried.

Commissioner Olson moved to appoint Jesse Patrick, Finance Director, as Clerk of the Board. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. The motion carried.

The Engineer/Manager turned meeting procedure over to the Chairman.

Commissioner Karvonen moved to approve the agenda as presented. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

The regular meeting minutes of December 9th, 2024 and special meeting minutes of December 30th, 2024 were reviewed and approved by a motion of Commissioner Karvonen and supported by Commissioner Bracco. Ayes: 3, Nays: 0. Motion carried.

Voucher #28321 and #28323, and Master Vouchers #01-2025 and #02-2025 in the total amount of \$274,049.34, were audited by the Commissioners. Commissioner Olson motioned to pay the bills as presented. Supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.

The Financial Statement was presented and reviewed by the Board.

Opportunity for public comment was provided. Dave Moyrylla inquired whether or not Cliff Drive would be plowed this the winter. Engineer referred to November 2024 Board

meeting when it discussed and approved that the winter maintenance would be ceased on all or portions of the Phoenix Farms Road, Cliff Drive, Tukku's Farm Road, West Ballman Street and Branch Street in order to reduce winter maintenance costs.

Unfinished Business:

None.

New Business:

Act 51 Certification maps for road mileage for year ending December 31, 2024 were discussed by the Board. Commissioner Karvonen motioned to authorize Greg Kingstrom, Engineer/Manager or Chairman Olson to sign the certification documents, when completed, for submission to State. Commissioner Olson supported the motion. Ayes: 3, Nays: 0. Motion carried.

Commissioner Karvonen motioned to adopt the Resolution presented by Engineer/Manager authorizing the transfer of up to 30% of the Primary Fund to the Local Fund in accordance with section 12 (9) of Act 51, P.A. of 1951, as amended. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried. Resolution is included with the minutes.

The Forest Road Projects were discussed by the Board. Commissioner Olson motioned to approve the Gratiot Lake Road, Gay-Lac La Belle Road, Gay-Lake Linden, and Eagle Harbor Road, Brockway Mountain Drive, Five Mile Point Road and Cliff Drive as Forest Road eligible projects for 2025. Commissioner Bracco supported the motion. Ayes: 3, Nays: 0. Motion carried.

Commissioner Bracco motioned to approve the federal mileage reimbursement rate for travel at 70 cents per mile, effective January 1, 2025. Commissioner Karvonen supported the motion. Ayes: 3, Nays: 0. Motion carried.

Other

The Engineer/Manager provided a verbal report of current items of general business, operations, equipment and ongoing activities. Other items of routine business were discussed.

Opportunity for public comment was again offered. None received.

The meeting was adjourned at 3:02 p.m. by motion of Commissioner Bracco and supported by Commissioner Karvonen. Ayes: 3, Nays: 0. Motion carried.



Richard Olson, Chairman



Greg Kingstrom, P.E., Engineer/Manager