

Keweenaw County Zoning Board of Appeals

Meeting Minutes Special Meeting April 30, 2024

Keweenaw County Courthouse 1:00 PM

Meeting called to order at 1:02 PM.

Roll Call:	Mark Ahlborn, Chair	AJ Kern, Planning Commission Liaison
	Marty Faassen, Vice-Chair	Thomas Bryant
	Frank Kastelic	Mike Delesha
	Sara Heikkila, Zoning Administrator	Larry Butala

All present with exception of Sara Heikkila.

The Pledge of Allegiance was recited.

A quorum is present, the meeting was properly posted.

Approve Agenda with addition of Oath of Office for Tom, Larry, and Mike, and with clarification that the New Business Item 3 Review Public Hearing Packet, refers to the ZBA General Hearing Procedure and Hearing Policies & Procedures.

Motion (M) to approve Marty / Second (S) Frank. Motion passed.

Oath of Office administered for Tom, Larry, and Mike.

Approve minutes from January 8 Regular Meeting.

M to approve Marty / S Frank. Motion passed.

Guests: 2 in attendance, Jason Meneguzzo and Nick Meneguzzo. No questions/comments.

New Business:

1. New members were introduced and all members spoke of their backgrounds. Keweenaw County payment voucher process was discussed.
2. Review of Article XIX (19) of the Zoning Ordinance included discussion of Sections 19.5 Non-Use Variance Standards and 19.13 Findings of Fact and how they relate to the deliberation format we follow for our public hearings. It was decided that we should further discuss this topic at future meetings and for now we stick with what we've used in previous public hearings.
3. Review Public Hearing Packet included discussion of our General Procedures and Hearing Policies & Procedures (dated March 12, 2008). Also discussed was the Member Worksheet with Standards listed as discussion topics (A- L) from the MSU Extension Office and the checklists that

MSU has developed. Reading by the Chair of all letters submitted by Interested or Affected Persons / Organizations was discussed. The ZBA prefers that we not continue this recent practice as the letters will already be in the file for review, and will be so noted. Late arriving letters may be read if they did not make it into the file before the start of the Public Hearing.

Old Business:

MSU Zoning Board of Appeals Online Certificate Course – self paced. All members are encouraged to complete this course. Course fees are paid by Keweenaw County. Include them on a voucher after you have completed the course. A link to the course site will be forwarded.

Final Comments: The Public Hearing Request packet for May 13, 2024 has been distributed by e-file last Thursday and by hard copy today. Please look it over in preparation for the May 13 Public Hearing. Site visits were discussed. Permission has been granted. No more than (2) ZBA members at a time and do not engage in conversation with anyone else while you are there.

Next Meeting May 13, 2024, 1:00 PM.

M to Adjourn Mike / S Tom.

Meeting adjourned at approximately 2:25 PM.