

**AGENDA**  
*Regular Meeting of the Sherman Township Board of Trustees*

DATE, TIME & PLACE OF MEETING: September 12, 2019 at 6:30 P.M.

1. **Call to order**
2. **Additions to agenda**
3. **Public comment**
4. **Minutes of the previous board meeting (MOTION)**
5. **Treasurer's report (MOTION)**
6. **Budget review**
7. **Pending bills for payment (MOTION)**
8. **Correspondence**
  - a. Auxiliary donations to water/sewer, community hall fund for basement improvement, and Christmas party
  - b. AMAR Review is complete and all corrective actions were approved
  - c. Annual "Headlee Act" millage approval for 2019 (**MOTION**)
  - d. 2019 Financial Report and audit (will be posted to web page)
9. **Previous Business**
  - a. Request for email billing of water and sewer
  - b. Office roof replacement completed; dumpster cost approx \$700
  - c. Fire Station addition completed
10. **Department Reports and Actions**
  - a. Fire and Recue Department
    - i. Rescue Unit
      1. Three members are (or will be soon) licensed; agency license is Sheriff's office
      2. Auxiliary approved funding request of \$2,000 for AED
      3. 2018 FEMA grant application of \$4,600 for "Go bags" equipment funding
    - ii. Fire Unit
      1. Complete apparatus inspection completed
      2. Auxiliary approved funding request of \$3,500 for drafting pump (matching funds for DNR grant application) and radio signal improvement within fire station
      3. 2018 FEMA grant application of \$47,700 for SCBA tank replacement, CAFS on pumper, and replacement nozzles
  - b. Water Supply Department
    - i. Water well project status
  - c. Sewer Department
    - i. Flow meter for discharge to drain field repair
  - d. Water and Sewer Advisory Committee
    - i. Developing operation manual for sewer system
11. **New Business**
  - a. Electronic billing and payments for water and sewer user fees
  - b. Proposal to get rid of old benches
  - c. 2019 Christmas party at Community Hall: Township or resident sponsored event?
12. **Adjournment** - next meeting October 10, 2019