

KEWEENAW COUNTY ROAD COMMISSION

Minutes

December 12, 2017

The regular monthly meeting of the Board of County Road Commissioners was held at their offices in Mohawk, Michigan on December 12, 2017.

Present: Commissioners Karvonen, Schaefer & Waananen

Guest: Ken Rowe, Don Piche, Sandra Gayk

Pledge of Allegiance was recited.

The meeting was called to order at 2:00 PM

The minutes of the November 9, 2017 regular meeting were read and approved on a motion by Commissioner Schaefer and support from Commissioner Waananen.

Vouchers #28399, #28400 and Master Vendor Vouchers #25-2017 and #26-2017 in the total amount of \$257,763.36 were audited by the Commissioners and the Master Vendor Voucher was signed. Commissioner Waananen moved to pay the bills. Commissioner Schaefer supported the motion. The motion carried.

The financial statement was read, discussed and approved on a motion by Commissioner Schaefer and support from Commissioner Waananen.

Chairman Karvonen opened the 2018 Annual Budget Hearing on a motion by Commissioner Waananen and support by Commissioner Schaefer. The Finance Director presented the Board the amended 2017 budget. Commissioner Waananen motioned to adopt the amended 2017 budget as presented, with total revenues of \$3,369,439 and total expenditures of \$2,894,037. Commissioner Schaefer supported the motion. The motion carried. The proposed 2018 budget was presented, reviewed and discussed. Commissioner Schaefer motioned to adopt the 2017 budget as presented. Commissioner Waananen supported the motion. The motion was carried. The 2017 budget amendment and 2018 budget will be made a part of these minutes. The annual budget hearing was closed on a motion by Commissioner Schaefer and supported by Commissioner Waananen.

The Finance Director discussed the additional MERS set aside payment for 2017. Commissioner Schaefer motioned to make the additional MERS surplus division payment of \$11,507.90. Commissioner Waananen supported the motion. After further discussion, Commissioner Schaefer amended the motion to increase the 2017 additional surplus division payment to \$25,000 and to increase the additional monthly surplus division payments to 15%, and increase the monthly set aside amount to 15% for 2018. Commissioner Waananen supported the amended motion. The motion carried.

Ms. Gayk asked the Board about the possibility of abandoning a short segment of Cedar Street in Bumbletown to close the loop behind her house to reduce unnecessary traffic. The Board would consider the abandonment proposal but Ms. Gayk would have to get adjacent property owner approvals and Allouez Township concurrence.

The Board reviewed and discussed the proposed meeting dates and times for 2018. The Board selected the second Tuesday of each month, at 2:00 p.m. as the regular monthly meeting date. Provisions will be made for scheduling special meetings to accommodate other needs.

The Board reviewed and discussed the draft Employee Expectations Policy. Additional modifications were made and a final version will be considered for approval at the next meeting.

The Engineer informed the Board the installment loan term lengthening bill, increasing the term from 15 years to 30 years, will be introduced by Representative Dianda in mid to late January 2018.

The next meeting of the Great Lakes Council will be Thursday, January 4, 2018. Plans were made to attend.

The Board reviewed and discussed the management employees' salaries. The Board directed the Engineer to gather more information from the other U.P. counties.

Other items of routine business were discussed.

The meeting adjourned at 4:05 p.m.

John Karvonen, Chairman

Gregg M. Patrick, Engineer