

KEWEENAW COUNTY ROAD COMMISSION

Minutes

May 14, 2009

The regular monthly meeting of the Board of County Road Commissioners was held at their offices in Mohawk, Michigan on May 14, 2009.

Present: Commissioners Bjorn, McEvers and Muljo

Guests: Randy Eckloff and Ken Rowe

The meeting was called to order at 5:30 P.M.

The minutes of the April 9, 2009 regular meeting were read and approved as read on a motion by Commissioner McEvers and support from Commissioner Muljo.

Vouchers #28193, #28194 and Master Vendor Voucher #5-2009 in the total amount of \$160,990.01 were audited by the Commissioners and the Master Vendor Voucher was signed. Commissioner McEvers moved to pay the bills. Commissioner Muljo supported the motion. The motion carried.

The financial statement was read, discussed and approved on a motion by Commissioner McEvers and support from Commissioner Muljo.

Ken Rowe, Road Commission Director of Finance, presented the annual report to the Board and provided a summary of its contents. Mr. Rowe also presented a Capital Asset and Contributed Capital Determination Policy for the Board to review. Commissioner McEvers motioned to adopt the policy as presented. Commissioner Muljo supported the motion. The motion carried.

The 2008-2009 winter maintenance costs were presented to the Board. With the exact same amount of snow as the previous winter, and costs to complete winter maintenance up in general over last year, except for fuel, this year's winter maintenance was \$42,500.00 less than the previous year, indicating that the cost saving measures implemented this year worked. The Board directed the Engineer to reevaluate all winter maintenance options again for next year.

The Engineer presented the Board with a new employees' life insurance program as approved previously. The total cost increase is approximated \$23.00/month over the previously approved amount of \$300.00/month. Commissioner McEvers motioned to pay the \$323.00/month for the updated life insurance policy providing \$50,000 life insurance for all active employees, with an addition \$50,000 for accidental death and dismemberment. Commissioner Muljo supported the motion. The motion carried.

The Board reviewed and discussed the job descriptions for the entire staff. Commissioner McEvers motioned to accept the employee job descriptions as presented. Commissioner Muljo supported the motion. The motion carried.

The U.P. Road Builder's summer meeting will be June 16-18, in Sault St. Marie. Plans were made to attend.

The MCRC SIP annual meeting is scheduled for July 15-16 in Mt. Pleasant. Commissioner McEvers motioned to designate the Engineer as the voting delegate for Keweenaw County and the Director of Finance designated as the alternate voting delegate. Commissioner Muljo supported the motion. The motion carried.

The Engineer and Board discussed current fleet status and future needs. KCRC No. 1, a 2wd crew cab pickup, estimated value at \$2,000.00, has been determined to be a surplus vehicle. The Keweenaw Mountain Lodge is interested in obtaining this vehicle. Commissioner McEvers motioned to authorize the sale of KCRC No. 1 to the Keweenaw Mountain Lodge for \$2,000.00. Commissioner Muljo supported the motion. The motion carried.

Other items of routine business were discussed.

The meeting adjourned at 7:55 p.m.

Eric Bjorn, Chairman

Gregg M. Patrick, Engineer