

Keweenaw County Brownfield Redevelopment Authority  
Minutes  
November 4, 2008

Present-Janet Shea, Marlin Wingard, David Sundberg, Steven Karpiak, Louis Meyette  
Absent-Mac Marzke

Janet called the meeting to order at 6:35 pm.

The agenda was approved by consensus with no changes.

The minutes of the October 22, 2008, were corrected to include David Sundberg as present and correct the spelling of Louis' last name. Steven moved, Marlin second, to approve the October 22, 2008, Authority minutes as corrected. Passed unanimously.

Flo McCormack, from MAC, was the only guest at this meeting.

#### Unfinished Business

Janet reported that the EPA would not explain why our Petroleum Grant application was turned down. Flo recommended that we wait a year before reapplying. We should concentrate on gaining experience with our hazardous substance grant first. Marlin moved, Dave second, to rescind the previous motion to pursue a Petroleum Grant application and wait a year to revisit it. Passed unanimously.

Janet questioned the members on their review of the RFQs. Marlin mentioned that the subject of litigation presented a red flag in some proposals. Dave was concerned that some proposals did not follow the requested format. Flo mentioned some questions to ask during the interviewing process. The firms' Michigan experience was discussed. Dave moved, Louis second, to request a bid proposal (RFP) from UPEA/ECT, Northern Environmental, and Coleman Engineering Co. Passed unanimously. Flo will provide the Authority with RFP guides to help evaluate their response.

It was approved by consensus, to have our next meeting on Tuesday, November 25, 2008, at 6:30 pm, to review and approve the RFP and set the meeting dates for 2009.

Janet moved, Dave second, to adjourn the meeting at 7:45 pm. Passed unanimously.

Submitted,

Steven Karpiak, Recording Secretary