

## KEWEENAW COUNTY ROAD COMMISSION

Minutes

December 9, 2010

The regular monthly meeting of the Board of County Road Commissioners was held at their offices in Mohawk, Michigan on December 9, 2010.

Present: Commissioners Bjorn, McEvers and Muljo

Guest: Randy Eckloff, Joe Waananen, Steve Defour

The meeting was called to order at 5:30 P.M.

The minutes of the November 11, 2010 regular meeting were read and approved as read on a motion by Commissioner McEvers and support from Commissioner Muljo.

Vouchers #28231, #28232 and Master Vendor Vouchers #13-2010 and 14-2010 in the total amount of \$207,299.46 were audited by the Commissioners and the Master Vendor Vouchers were signed. Commissioner McEvers moved to pay the bills. Commissioner Muljo supported the motion. The motion carried.

The financial statement was read, discussed and approved on a motion by Commissioner McEvers and support from Commissioner Muljo.

Chairman Bjorn opened the 2011 Annual Budget Hearing. The Engineer presented the Board the revised 2010 budget. Commissioner Muljo motioned to adopt the amended 2010 budget as presented, with total revenues of \$2,489,443.00 and total expenditures of \$2,578,000.00. Commissioner McEvers supported the motion. The motion carried. The proposed 2011 budget was presented, reviewed and discussed. Commissioner Muljo motioned to adopt the 2011 budget as presented. Commissioner McEvers supported the motion. The motion was carried. The annual budget hearing was closed.

The Engineer informed the Board that the Employee's Association accepted the counter offer, as presented, on December 1, 2010. A scale increase was requested by the Employee's Association for the payroll clerk, with support from the Engineer. Commissioner Muljo motioned to include a \$300.00 scale increase for the payroll clerk. Commissioner McEvers supported the motion. On a motion by Commissioner McEvers and support from Muljo, the same offer accepted by the Employee's Association was extended to the management employees. The motion carried. The Assistant Engineer/Surveyor asked for a scale increase due to his length of time on the job, with comparisons to his predecessor, other road commission counterparts, and the scaled steps applied to the Employee's Association. Commissioner Muljo motioned to increase the salary of the Assistant Engineer/Surveyor to \$45,476, approximately 93% of the previous Surveyor's salary, and leave it open to negotiation for 2012, with a minimum of 2% for 2012. Commissioner McEvers supported the motion. The motion carried.

The Engineer informed the Board that a meeting of the Keweenaw County Local Task Force and Rural Task Force 13A will be held in January 2011 with date to be determined. There are no anticipated changes to the current 2009 – 2013 Transportation Improvement Plan with the exception that, due to the lack of federal, state and local funding, everything will be pushed back one year with no projects scheduled for 2011. The new 2011 – 2015 Plan will include the completion of the Eagle Harbor Road in 2012.

The next meeting of the Great Lakes Council will be Thursday, January 6, 2011. Plans were made to attend.

The Board reviewed and discussed the proposed meeting dates and times, with input from Commissioner elect Waananen for 2011. Commissioner McEvers moved to adopt the meeting dates and set the time for 2:00 p.m. Commissioner Muljo supported the motion. The motion carried.

The Engineer informed the Board that the preliminary maintenance contract MDOT Commission Audit for 2009 is complete and the preliminary findings indicate that KCRC owes MDOT approximately \$8,000.00. This is due mainly to the fluctuations in equipment rental rates and fringe benefit rates, and the lack of any new or recently purchased equipment, which results in higher amounts of depreciation that would be available to offset the MDOT equipment advance.

The Engineer and Board discussed the safety jackets provided to the full time employees with this contract and extending the offer to the temporary, seasonal employees. Commissioner McEvers motioned that, in the interest of improving and promoting safety throughout the organization, the temporary, seasonal employees will be provided with the \$40.00 safety jackets at no cost to the employee, provided they are used only while actively employed by KCRC. Commissioner Muljo supported the motion. The motion carried.

Other items of routine business were discussed.

The meeting adjourned at 7:15 p.m.

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Eric Bjorn, Chairman

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Gregg M. Patrick, Engineer